

B. TO BE COMPLETED BY THE EMPLOYEE: AVAILABILITY

PLACE A MARK (X) IN THE BOXES BELOW FOR ONLY THOSE COUNTIES WHERE YOU ARE WILLING TO BE RECALLED TO WORK, AND MOVE IF NECESSARY.

- | County | County |
|---|--|
| <input type="checkbox"/> 1 Adair | <input type="checkbox"/> 51 Jefferson |
| <input type="checkbox"/> 2 Adams | <input type="checkbox"/> 52 Johnson |
| <input type="checkbox"/> 3 Allamakee | <input type="checkbox"/> 53 Jones |
| <input type="checkbox"/> 4 Appanoose | <input type="checkbox"/> 54 Keokuk |
| <input type="checkbox"/> 5 Audubon | <input type="checkbox"/> 55 Kossuth |
| <input type="checkbox"/> 6 Benton | <input type="checkbox"/> 56 Lee |
| <input type="checkbox"/> 7 Black Hawk | <input type="checkbox"/> 57 Linn |
| <input type="checkbox"/> 8 Boone | <input type="checkbox"/> 58 Louisa |
| <input type="checkbox"/> 9 Bremer | <input type="checkbox"/> 59 Lucas |
| <input type="checkbox"/> 10 Buchanan | <input type="checkbox"/> 60 Lyon |
| <input type="checkbox"/> 11 Buena Vista | <input type="checkbox"/> 61 Madison |
| <input type="checkbox"/> 12 Butler | <input type="checkbox"/> 62 Mahaska |
| <input type="checkbox"/> 13 Calhoun | <input type="checkbox"/> 63 Marion |
| <input type="checkbox"/> 14 Carroll | <input type="checkbox"/> 64 Marshall |
| <input type="checkbox"/> 15 Cass | <input type="checkbox"/> 65 Mills |
| <input type="checkbox"/> 16 Cedar | <input type="checkbox"/> 66 Mitchell |
| <input type="checkbox"/> 17 Cerro Gordo | <input type="checkbox"/> 67 Monona |
| <input type="checkbox"/> 18 Cherokee | <input type="checkbox"/> 68 Monroe |
| <input type="checkbox"/> 19 Chickasaw | <input type="checkbox"/> 69 Montgomery |
| <input type="checkbox"/> 20 Clarke | <input type="checkbox"/> 70 Muscatine |
| <input type="checkbox"/> 21 Clay | <input type="checkbox"/> 71 O'Brien |
| <input type="checkbox"/> 22 Clayton | <input type="checkbox"/> 72 Osceola |
| <input type="checkbox"/> 23 Clinton | <input type="checkbox"/> 73 Page |
| <input type="checkbox"/> 24 Crawford | <input type="checkbox"/> 74 Palo Alto |
| <input type="checkbox"/> 25 Dallas | <input type="checkbox"/> 75 Plymouth |
| <input type="checkbox"/> 26 Davis | <input type="checkbox"/> 76 Pocahontas |
| <input type="checkbox"/> 27 Decatur | <input type="checkbox"/> 77 Polk (City |
| <input type="checkbox"/> 28 Delaware | <input type="checkbox"/> of Des Moines) |
| <input type="checkbox"/> 29 Des Moines | <input type="checkbox"/> 78 Pottawattamie |
| <input type="checkbox"/> 30 Dickinson | <input type="checkbox"/> 79 Poweshiek |
| <input type="checkbox"/> 31 Dubuque | <input type="checkbox"/> 80 Ringgold |
| <input type="checkbox"/> 32 Emmet | <input type="checkbox"/> 81 Sac |
| <input type="checkbox"/> 33 Fayette | <input type="checkbox"/> 82 Scott |
| <input type="checkbox"/> 34 Floyd | <input type="checkbox"/> 83 Shelby |
| <input type="checkbox"/> 35 Franklin | <input type="checkbox"/> 84 Sioux |
| <input type="checkbox"/> 36 Fremont | <input type="checkbox"/> 85 Story |
| <input type="checkbox"/> 37 Greene | <input type="checkbox"/> 86 Tama |
| <input type="checkbox"/> 38 Grundy | <input type="checkbox"/> 87 Taylor |
| <input type="checkbox"/> 39 Guthrie | <input type="checkbox"/> 88 Union |
| <input type="checkbox"/> 40 Hamilton | <input type="checkbox"/> 89 Van Buren |
| <input type="checkbox"/> 41 Hancock | <input type="checkbox"/> 90 Wapello |
| <input type="checkbox"/> 42 Hardin | <input type="checkbox"/> 91 Warren |
| <input type="checkbox"/> 43 Harrison | <input type="checkbox"/> 92 Washington |
| <input type="checkbox"/> 44 Henry | <input type="checkbox"/> 93 Wayne |
| <input type="checkbox"/> 45 Howard | <input type="checkbox"/> 94 Webster |
| <input type="checkbox"/> 46 Humboldt | <input type="checkbox"/> 95 Winnebago |
| <input type="checkbox"/> 47 Ida | <input type="checkbox"/> 96 Winneshiek |
| <input type="checkbox"/> 48 Iowa | <input type="checkbox"/> 97 Woodbury |
| <input type="checkbox"/> 49 Jackson | <input type="checkbox"/> 98 Worth |
| <input type="checkbox"/> 50 Jasper | <input type="checkbox"/> 99 Wright |

ARE YOU WILLING TO BE RECALLED FOR: FULL-TIME PART-TIME EITHER

C.	TO BE COMPLETED BY THE EMPLOYEE: "PICK 15" (Employees who bump in lieu of layoff, Noncontract employees and employees covered by the SPOC contract are <u>NOT ELIGIBLE</u> to apply for "Pick 15" job classes. Only SPOC employees returning from LTD are eligible to pick 25 classes for recall.
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List the number of job classes you are eligible to apply for and to which you will accept recall (see above statement). SUBMIT A COMPLETED DAS-HRE APPLICATION WITH THIS FORM.

<u>Class Code</u> <u>Class Title</u>	<u>Class Code</u> <u>Class Title</u>
1. _____	14. _____
2. _____	15. _____
3. _____	16. _____
4. _____	17. _____
5. _____	18. _____
6. _____	19. _____
7. _____	20. _____
8. _____	21. _____
9. _____	22. _____
10. _____	23. _____
11. _____	24. _____
12. _____	25. _____
13. _____	

To make changes to your recall record, submit your request in writing to the Iowa Department of Administrative Services – Human Resources Enterprise, Employment Team, 1305 East Walnut, Des Moines, Iowa 50319-0150.

Contract covered employees recalled to a class not previously held will be required to serve a six month probationary period during which time they may be returned to layoff status. The employee's original recall record will be restored and a new recall period set. If unable to competently perform the duties of the job during the probationary period, an employee can be laid off and returned to the recall list.

I UNDERSTAND THAT MY NAME WILL BE REMOVED FROM THE RECALL LIST IF I FAIL TO RESPOND TO AN OFFER OF RECALL OR IF I DECLINE A POSITION IN ANY OF THE CLASSES OR UNDER ANY OF THE CIRCUMSTANCES FOR WHICH I HAVE INDICATED AVAILABILITY (INCLUDING THE CLASS FROM WHICH I WAS LAID OFF).

Signature _____ Date